

School of Public and Environmental Affairs  
Indianapolis Campus  
Degree Program Checksheet

## **Executive Graduate Certificate in Library Management**

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The Executive Graduate Certificate in Library Management is designed for students who have *completed* a Master's degree in Library or Information Science and wish to obtain organizational management skills through the SPEA certificate.

Career employees of public and private sector agencies seeking courses in public management, and especially those changing from professional or technical roles to managerial roles, will find this certificate program beneficial.

All SPEA Courses are offered both online as well as in residence.

### **ADMISSION ELIGIBILITY**

- 1. All applicants must have completed a Masters Degree in Library and Information Sciences.**
- 2. Complete the online application. Information on the application may be obtained from the SPEA website at [www.spea.iupui.edu](http://www.spea.iupui.edu). Application deadlines are before May 15 for the fall semester, before September 15 for the spring semester, and before March 15 for summer sessions. Students must pay a nonrefundable application fee.**
- 3. Admission requires only the approval of the respective graduate program director or SPEA campus director.**

### **APPLICATION**

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Application deadlines for the SPEA certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

**Public Management Track Requirements**  
15 Credit Hours

Dept	Course	Title	Credit
<b>15 Credits</b>			
SPEA-V	<b>502</b>	Public Management	3.0
SPEA-V	<b>560</b>	Public Finance and Budgeting	3.0
SPEA-V	<b>561</b>	Public Human Resource Management	3.0
SLIS-S	<b>505</b>	Evaluation of Library Sources and Services [Formerly SLIS-L651 or <b>SLIS-S602</b> Directed Research [Formerly SLIS-L594]	3.0
SLIS-S	<b>605</b>	Internship in Library and Information Science: Community Leadership and Management [Formerly SLIS-L596]	3.0

**Nonprofit Management Track Requirements**  
15 Credit Hours

Dept	Course	Title	Credit
<b>15 Credits</b>			
SPEA-V	<b>522</b>	Human Resources Management in Nonprofit Organizations	3.0
SPEA-V	<b>525</b>	Management in the Nonprofit Sector	3.0
SPEA-V	<b>526</b>	Financial Management for Nonprofit Organizations	3.0
SLIS-S	<b>505</b>	Evaluation of Library Sources and Services [Formerly SLIS-L651 or <b>SLIS-S602</b> Directed Research [Formerly SLIS-L594]	3.0
SLIS-S	<b>605</b>	Internship in Library and Information Science: Community Leadership and Management [Formerly SLIS-L596]	3.0

Effective: Fall 2007