

School of Public and Environmental Affairs
Indianapolis Campus
Degree Program Checksheet

Dual-MLS/SPEA Nonprofit Management Certificate

The Dual-MLS/SPEA NPMC is designed for students who are enrolled in the MLS program and wish to obtain organizational management skills through the SPEA certificate. The Dual-MLS/SPEA Nonprofit Management Certificate program is designed to serve the needs of individuals who would like exposure to nonprofit sector and nonprofit management issues but who do not wish or need to pursue a degree in nonprofit management.

ADMISSION ELIGIBILITY

General Criteria for all SLIS dual programs:

1. Apply and meet admission requirements for both degrees; prefer within the same academic year.
2. Meet requirements of SLIS S401 Computer-Based Information Tools.
3. Complete a minimum of 30 graduate SLIS credits, including courses to meet the MLS core areas, and special SLIS electives as noted.
4. May complete up to six credits in internship if a dual master's degree.
5. The two degrees (or certificate) are awarded simultaneously.
6. Dual programs are campus-based for advising and award. Up to 12 SLIS graduate credits may be taken outside the Indianapolis campus which may include courses from the Bloomington campus and up to six graduate credits from another ALA-accredited program leading to the MLS.
7. The second degree or certificate granted with the MLS is subject to the individual unit requirements and specific electives as approved by that unit.

APPLICATION

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Students should apply to both programs, preferably within the same academic year. Application deadlines for the SPEA certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

November 2004/Update Effective Fall 2007

CERTIFICATE REQUIREMENTS

42 Credit Hours

Dept	Course	Title	Credit
SLIS: 30 Credits			
SLIS-S	501	Reference [Formerly L524]	3.0
SLIS-S	502	Collection Development and Management [Formerly L528]	3.0
SLIS-S	503	Organization and Representation of Knowledge and Information [Formerly L505] or SLIS-S504 Cataloging [Formerly L520]	3.0
SLIS-S	505	Evaluation of Library Sources and Services [Formerly L651] or SLIS-S506 Introduction to Research [Formerly L509]	3.0
SLIS-S	525	Government Information [Formerly L628] or SLIS-S526 Business Information [Formerly L629]	3.0
SLIS-S	533	Online Searching [Formerly L570]	3.0
SLIS-S	541	Information Policy [Formerly L563] or SLIS-S640 Seminar in Intellectual Freedom [Formerly L608]	3.0
SLIS-S	551	Library Management [Formerly L527]	3.0
SLIS-S	552	Academic Library Management or SLIS-S553 Public Library Management [Formerly L550]	3.0
SLIS-S	605	Internship in Library and Information Science: Community Leadership and Management [Formerly L596]	3.0
SPEA: 12 Credits			
SPEA-V	525	Management in the Nonprofit Sector	3.0
SPEA-V	526	Financial Management for Nonprofit Organizations	3.0
SPEA-V	522	Human Resource Management in Nonprofit Organizations	3.0
Electives (3 Credit Hours)			
One additional SPEA V Course approved by the SPEA Graduate Program Director			