

CIRCLE the intended semester: Fall Spring Summer ____ Year: _____

S605 (Formerly L596) Application for Internship in Information/Library Services

Return to: Marilyn Irwin, Associate Dean and Associate Professor, Indiana University School of Library and Information Science - Indianapolis, 755 West Michigan Street, UL 3100, Indianapolis, Indiana 46202, phone: 317.278.2375, toll free: 866.758.6254, fax: 317. 278.1807, email: irwinm@iupui.edu.

PLEASE PRINT OR WORD PROCESS, AND COMPLETE ALL INFORMATION REQUESTED

Student's Name _____

Address _____

City _____ State _____ Zip _____

Phone number(s) home _____ work _____

E Mail _____

Normally, the internship is for three academic credits, or a total of 180 hours on-site. Total number of credits for which you intend to enroll: _____, 60 onsite hours per credit.

Based on discussion with your adviser and the internship coordinator (Dr. Irwin), name two possible supervisors and sites for your internship experience. (You should feel free to speak with the potential supervisor about the possibility of an internship without any parties making a commitment at this time. Final placement is arranged by the coordinator.) **Please give complete and correct information:**

1. Supervisor _____

Position and title _____

Institution _____

Address _____

Town, ST, ZIP _____

Phone number (_____) _____ Email _____

All information must be current. The applying student is responsible for confirming spelling of the supervisor's name and title and that addresses, e-mail, and phone numbers are correct.

List the course work in SLIS you *will have completed* prior to beginning this internship. Note the semester and year for each course. (Students are expected to have completed no fewer than 18 credits which include the required courses and electives directly relevant to the content of the internship.)

Describe any job experiences, additional course work (undergraduate or graduate), degrees, licenses, or certifications which you have that are relevant to this internship.

State your career goals and explain how this internship will help you reach those goals. Be specific as to the experiences you want to gain through this internship and why you believe the supervisors you have listed above can provide such an experience. Complete these statements on additional sheets of paper and attach to the application form.

Signature of Student and Date

Signature of SLIS academic adviser and date

The student's adviser should review the completed application before it is submitted to the placement coordinator. Once the adviser has approved the internship as an elective, the student may enroll in S605 (formerly L596).

Applications are due:

For Fall by July 15--intern will receive confirmation by August 15

For Spring by November 15--intern will receive confirmation by December 15

For Summer by March 15--intern will receive confirmation by April 15